

## Room Hire Terms and Conditions

### 1. Definitions

In these Terms and Conditions:

- “**The Club**” refers to the organisation responsible for the premises.
- “**The Hirer**” refers to the person named on the booking who is responsible for the hire.
- “**The Room**” refers to the room(s) hired under this agreement.

### 2. Licence to Use

This agreement grants the Hirer a **temporary licence** to use the Room for the agreed date and times only. This agreement does **not** create a tenancy or any other interest in land.

### 3. Hire Times

The hiring times must be completed on the associated Google form.  
All events must end by the agreed end time.

For evening functions:

- Last orders: **11:00pm**
- Bar closes: **11:30pm**
- All guests must vacate the premises by **12:30am**

For daytime functions:

- Last orders will be **30 minutes before** the stated end time.

The Hirer must ensure the Room is fully vacated by the agreed end time unless otherwise agreed in writing.

### 4. Fees and Payment

- Room hire fee: **£75**
- Refundable damage deposit: **£100**

The deposit must be paid at the time of booking or no later than **7 days before the event**. Failure to do so will result in the booking being void, with no exceptions.

Additional charges:

- Use of kitchen (including oven): **£10**
- Internal or external bouncy castle or similar equipment: **£10**

### 5. Cancellation

The £100 deposit is **non-refundable**.

If a minimum of **four weeks' written notice** of cancellation is provided, no further charges will apply.

### 6. Maximum Capacity

The maximum number of persons permitted in the Room is 200.

This limit must not be exceeded at any time.

## **7. Condition of the Room**

The Hirer must:

- Leave the Room clean and tidy
- Remove all personal belongings and equipment by the end of the hire period

Items may only be left overnight with prior agreement. The Club accepts **no liability** for loss, theft, or damage to items left on the premises.

## **8. Responsibility and Supervision**

- The named Hirer must remain on the premises until **all guests have left**.
- The Hirer is responsible for the conduct of all guests.
- The Hirer will be liable for any damage to Club property caused during the hire.

## **9. Noise and Behaviour**

- No illegal, indecent, or immoral activity is permitted.
- Noise must be kept to a reasonable level at all times.
- After **11:00pm**, no noise should be audible from neighbouring properties.
- DJs and entertainment must finish at the same time the bar closes.

## **10. Damage and Loss**

The Hirer agrees to pay for all damage, breakages, or losses caused during the hire period, including damage caused by guests, contractors, or suppliers.

## **11. Liability**

The Club:

- Gives no warranty that the Room is suitable for the Hirer's intended use
- Accepts no responsibility for injury, death, or loss of property suffered by the Hirer or their guests, except where required by law

All use of the premises is at the Hirer's own risk.

## **12. Facilities Provided**

The Club will provide:

- A clean and tidy Room
- Heating and lighting
- Access to toilets and cloakroom facilities (shared)
- Tables and chairs as available

### **13. Prohibited Items**

- **Table confetti is strictly prohibited** due to plumbing issues.

### **14. Contact**

For questions or issues on the day of hire, the Hirer may contact:

**John – 07921 586629**

### **15. Acceptance**

The Google form has a confirmation statement which must be agreed to. The Hirer confirms that they have read, understood, and agree to these Terms and Conditions.